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August 26, 2021

Honorable Members of the
City Council of the
City of Los Angeles

CD No. 15

Attention: Mr. Michael Espinosa, City Clerk's Office

Subject: RESOLUTION NO. 20-9736 – PROPOSED PURCHASE ORDER CHANGE NO. 1 TO CONTRACT NO. 39844 WITH INSIGHT PUBLIC SECTOR, INC. FOR COMPUTER SOFTWARE AND RELATED SUPPORT SERVICES

Pursuant to Section 373 of the City Charter and Section 10.5 of the Los Angeles Administrative Code, enclosed for your approval is Resolution No. 20-9736 authorizing proposed Purchase Order Change No. 1 to Contract No. 39844 with Insight Public Sector, Inc. (Insight); which was approved at the December 17, 2020 meeting of the Board of Harbor Commissioners. Proposed Purchase Order Change No. 1 to Contract No. 39844 with Insight is for the purchase of computer software licenses, software maintenance renewals, and related software support services. This includes purchases to meet on-going operations, new projects and future growth requirements for front-end software such as business applications, desktop software, and email, and back-end software such as databases, operating systems, troubleshooting tools, technology management, cyber security and network software. The proposed POC No. 1 will increase the not-to-exceed amount by \$1,000,000, to a total not-to-exceed amount of \$6,500,000, and extend the contract duration by two additional years, to a total of five years. The POC will not change any other terms and conditions of the contract. Contract No. 39844 was awarded to Insight based on the competitive Request for Proposal process performed by the County of Fairfax, Virginia for its Contract No. 4400006644. The existing software contract for the City of Los Angeles is based on the same Fairfax contract. Insight is headquartered in Tempe, Arizona, with offices in Southern California. There is no impact to the General Fund.

RECOMMENDATION FOR CITY COUNCIL:

1. ADOPT the determination by the Board of Harbor Commissioners that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines; and
2. APPROVE POLA Resolution No. 20-9736 authorizing proposed Purchase Order Change No. 1 to Contract No. 39844 with Insight Public Sector, Inc.

Respectfully Submitted,

AMBER M. KLESGES
Commission Secretary

cc: Trade, Travel & Tourism Committee
Councilman Buscaino
Councilman Bonin
Councilman Krekorian
Heleen Ramirez, Mayor's Office

Erick Martell, Harbor Representative
Stephanie Magnien Rockwell, Harbor Representative
Janice Chang Yu, CAO
Dennis Gleason, CD15
Matthew Shade, CLA